



OUR SERVICE IS OUR **ONLY** CONTRACT

## Dream Manager

To learn more please apply online via the Employment Interest form located on our website or send your resume to [HR@wmuniform.com](mailto:HR@wmuniform.com).

### Role

The Dream Manager is responsible for promoting and implementing The Dream Manager Program and is a point of contact for the program in the organization. This position works closely with the Director of Dream Management to ensure a successful implementation of the program and support for the overall initiative. In addition to facilitating the monthly sessions for participants, the Dream Manager provides leadership for the Dream Manager Program by sharing successes, looking for ways to incorporate the program into the existing culture, and seeking partners to help support the program. A key aspect of the Dream Manager role is to align the business strategy and goals for the company with the program. To maintain the licensing arrangement with Floyd Consulting to utilize the Dream Manager Program, Dream Managers must achieve and maintain their certification from Floyd Consulting.

### Responsibilities

- Assist in developing a selection process for identifying program participants.
- Assist to maintain scheduling system for organizing monthly Dream Manager appointments.
- Meet with employees and lead them through the monthly Dream Manager Program modules.
- Assist in developing and implementing measurement system for gathering feedback and results from the Dream Manager Program.
- Assist in ensuring goals and reason for implementing the program are clearly defined for the organization.
- Assist in develop company resource list and program elements.
- Identify and communicate possible opportunities for staff development or training based on feedback from The Dream Manager program.
- Identify innovative ways to connect the program to the organization's culture.
- Assist with reporting successes, progress, and impact to leadership, participants, and the organization.
- Achieve and maintain Dream Manager Certification with Floyd Consulting.
- Assist with newsletters and reports about the program to share and measure the success.
- Connect and partner with various local organizations to provide further assistance to employees when needed.
- Perform other duties as assigned by the Director of Dream Management and other team leaders as needed.



407 West 17<sup>th</sup> Street, Holland, MI 49423



[wmuniform.com](http://wmuniform.com)



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## Responsibilities

- Follow the Dream Manager Program as trained by Floyd Consulting.
- Maintain confidentiality agreement with participants.
- Strive to lead by example and identify ways to incorporate The Dream Manager principles in his or her own life.
- Lead with a tough but fair style with participants.
- Create judgment-free environment surrounding the program.
- Hold participants accountable to the plans that he or she develops.
- Develop a servant leadership philosophy and displays humility.
- Defer credit to each participant.
- Detach from results that participants will or will not achieve.
- Exude a habit of affirmation and strives to make participants feel comfortable.
- Encourage buy-in and support from the entire organization to foster collaboration and teamwork.
- Build excitement for the program and participants by sharing successes and progress that participants are making through their efforts.
- Assist in developing a long-term outlook for the implementation of the program and builds strategic plans for the program's implementation.

## Education & Experience:

- Bachelor's degree in Business, Management, or Human Resources required.
- Bilingual required.

## Physical Requirements:

- Prolonged periods of sitting at a desk and working on a computer.
- Must be able to lift 15 lbs. at times.
- Occasional travel to the outlying office locations in Griffith, Warsaw, Fort Wayne, South Bend and Indianapolis.
- Based out of Holland, Michigan.



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