



## **Human Resources Generalist – Recruitment, Training, Engagement, Retention**

WM Uniform  
Holland, Michigan  
Full-Time On-site

### **Position Overview:**

WM Uniform is looking for a dedicated, results-driven Human Resources Generalist who is ready to put their skills and experience to work. The individual will manage full life-cycle recruiting, developing a strong talent pipeline for both our salaried and hourly roles. They will also develop and lead a robust onboarding and training process, and actively support the HR Director in employee engagement and retention. This key role will offer a wide variety of exposures and provide a platform for continued growth in HR Development.

### **Responsibilities Include:**

- Develop recruiting strategies, source talent, and identify and assess talent against business needs.
- Develop a Pipeline strategy for the current year and 3-year growth plans.
- Support succession planning process to ensure successors for key positions.
- Responsible to partner with business leaders, guiding them on their hiring strategies and evaluation of talent, assuring that they are well-trained interviewers.
- Responsible for managing offers being delivered and all pre-employment activities.
- Develop a creative onboarding plan that focuses on teamwork and promotes retention.
- Responsible for developing strong client and human resources partnerships.
- Manage competing deadlines while working with broad and diverse stakeholders.

### **Qualifications:**

- Associate Degree in Business/HR/Marketing
- Strong Customer Service Acumen
- 2+ years of end-to-end recruiting experience, either in a corporate or agency setting

- Authentic communication, excellent interpersonal skills, and strong customer service, with a track record of collaborating and building positive relationships with internal and external stakeholders
- Demonstrated success in managing projects and delivering results
- Experienced in on-boarding and training
- Passionate about getting to know people and willing to share the Company vision and values with others
- Bi-lingual English/Spanish a plus