



OUR SERVICE IS OUR **ONLY** CONTRACT

## Order Fulfillment Specialist

### Role

In this full-time role, an Order Fulfillment Specialist will report to the Apparel Division Manager. The Order Fulfillment Specialist receives incoming shipments, prepares orders for embellishment, issues orders, and packages outgoing shipments.

### Responsibilities

An Order Fulfillment Specialist will receive all direct sales products and process and package all completed orders to ensure timely delivery to our customers. Due to the seasonal nature of customer orders, all Apparel Division team members may be directed to work in other areas of the company based on workload.

### Skills & Values

This position requires high attention to detail, strong work ethic, problem solving skills, and ability to multitask. The individual will also strive to fulfill the company values of honesty, integrity, excellence, and relationships.

To learn more about the company culture of WM Uniform, benefits and more, visit  
<https://wmuniform.com/join-our-team/>