



## Job Description: Dress Presser

|  |   |   |                           |
|--|---|---|---------------------------|
| <b>Revision Date:</b>  | V2 6-2020   | <b>Reports To:</b>  | Mending/Dress Team Leader |
| <b>Department:</b>   | Mending/Dress   | <b>Position Type:</b>   | Full-Time                 |
| <b>FLSA Status:</b>  | Non-Exempt (Hourly)   | <b>Travel Required:</b>   | None                      |
| <b>Starting Rate:</b>  | \$11.00 (Level 2)   | <b>Bonus Plan:</b>  | Monthly Goal Share        |
| <b>Direct Reports:</b>   | N/A   |   |                           |
| <b>Key Relationships:</b>  | Internal: Dress/Mending, Washroom, Final Assembly and Maintenance teams<br>External: N/A                                      |   |                           |
| <b>Role Purpose:</b>   | The purpose of the Dress Presser position is to carefully press cleaned garments in preparation for delivery to the customer. |   |                           |
| <b>Key Responsibilities:</b>   | <b>Key Performance Indicators:</b>  |   |                           |
| Garment Pressing   | <ul style="list-style-type: none"> <li>Quantity of garments pressed per operator hour</li> </ul>                              |   |                           |
| Garment Quality  | <ul style="list-style-type: none"> <li>Garment quality issues</li> </ul>  |   |                           |
| Attendance   | <ul style="list-style-type: none"> <li>On-time attendance</li> </ul>  |   |                           |
| Company Values   | <ul style="list-style-type: none"> <li>Model company values</li> </ul>  |   |                           |
| Safety   | <ul style="list-style-type: none"> <li>Follow safe practices and procedures</li> </ul>  |   |                           |
| <b>Job Description:</b>  |   |   |                           |
| <b>Primary Tasks</b><br>Garment Pressing (85%)<br><br><b>Secondary Tasks</b><br>Scanning and hanging garments (10%)<br>Miscellaneous tasks as assigned by supervisor or member of Leadership Team (5%) |   | <b>Top Responsibilities Include:</b><br>1. Press cleaned garments per the process<br>2. Inspect garments to ensure quality measures<br>3. Scan garments and send to storage to await final assembly |                           |
| <b>Essential Skills:</b>   |   | <b>Essential Values:</b>  |                           |
| Strong work ethic<br>Physical endurance<br>Ability to work in a team environment or individually<br>Ability to work in a fast-paced environment  |   | Honesty: truthful and sincere<br>Integrity: follows through on promises<br>Excellence: desires to do everything well<br>Relationships: values and respects others                                   |                           |